

CENTRALIZED PUBLIC PROCUREMENT

**INVITATION TO BID**

<b>Name of the ordering party:</b>	Administration for Joint Services of the Republic Bodies, centralized public procurement section
<b>Address of the ordering party:</b>	Belgrade, 22-26 Nemanjina Street
<b>Web page of the ordering party:</b>	www.uzzpro.gov.rs
<b>Type of the ordering party:</b>	Government Bodies
<b>Type of public procurement procedure:</b>	Open Procedure – Centralized public procurement <b>number 1/2019</b>
<b>Type of subject:</b>	Goods
<b>Description of the public procurement, name and designation from the general glossary of procurement:</b>	Procurement of fuels and lubricants. Name and designation from General Glossary: 09100000-0 Fuels.
<b>Execution of the framework agreement and the period of validity of the framework agreement:</b>	Public procurement is conducted as centralized public procurement, for the purpose of concluding a framework agreement with a single bidder, for the period of 2 years.
<b>Number of lots:</b>	8 Lots

<b>Lot number and title</b>		<b>Name and designation from General Glossary</b>	
<b>Lot 1 -</b>	Evro BMB 98	09132000-3	Petroleum
<b>Lot 2 -</b>	Evro Premium BMB 95	09132000-3	Petroleum
<b>Lot 3 -</b>	Evro Diesel	09134200-9	Diesel fuel
<b>Lot 4 -</b>	Evro BMB 100	09134200-3	Petroleum
<b>Lot 5-</b>	Diesel fuel gas oil 01	09134200-9	Diesel fuel
<b>Lot 6-</b>	Gas oil extra light Evro EL	09134000-7	Gas oil
<b>Lot 7 -</b>	Heating oil medium S	09135100-5	Heating oil
<b>Lot 8 -</b>	Liquefied petroleum gas - LPG	09133000-0 (LPG)	Liquefied petroleum gas

<b>Framework Agreement award criteria:</b>	Economically lowest bid price: -for Lot 1, -for Lot 2, -for Lot 3, -for Lot 4 -for Lot 5 and -for Lot 8
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	<p><b>Price – 80 weights</b> Area covered by network – 20 weights</p> <p><b>Lowest bid price:</b> -for Lot 6 and -for Lot 7.</p>
<b>Manner of obtaining tender documents, i.e. the web page with available documents:</b>	Tender documents shall be downloaded from the Public Procurement Portal: portal.ujn.gov.rs and from the web page of the ordering party: www.uzzpro.gov.rs
<b>Bidding procedure and deadline for submission of the bids:</b>	<p>Bids shall be submitted by the bidders directly or via registered mail.</p> <p>Should the bid be submitted via registered mail, the bidder must ensure that the ordering party received it by the date and hour specified herein.</p> <p>Bids shall be delivered in written form in Serbian language and in enclosed envelope or box, sealed in such mode, that during the bid opening, it shall be certain that the bid has not been opened before.</p> <p>Bids shall be sent to the following address: Управа за заједничке послове републичких органа, Belgrade, 22-26 Nemanjina Street, 1<sup>st</sup> floor, office No. 14. The envelope or the box containing the bid must have the following inscription on the front side: “BID – DO NOT OPEN”, the title and the number of public procurement, the number and the title of the lot for which the bid is being submitted; and the back side of the envelope or the box must state the name, telephone number and the address of the bidder.</p> <p>All bids, received by the ordering party after the date and hour specified herein, shall be deemed invalid.</p> <p>After the public bid opening has finished, the ordering party shall return to the bidders all bids not submitted in a timely manner, unopened, with the note saying that the bids were not submitted in a timely manner.</p> <p>The bidder may submit only one bid.</p> <p>The bidder may submit bids for one or more lots.</p> <p><b>The deadline for submitting the bids is 14.02.2019 at 10,00 a.m.</b></p>
<b>Location, time and mode of bid opening:</b>	<b>The bid opening shall be held on 14.02.2019, at 12,00 a.m., at the Administration for Joint Services of the Republic Bodies, Belgrade, 22-26 Nemanjina Street, II floor, office Congress hall.</b>
<b>Conditions under which representatives of a bidder can participate in a bid opening procedure:</b>	Prior to the beginning of public bid opening, the authorized representatives of the bidders must submit to the commission for Public Procurement a power of attorney for participation in the bid opening procedure.
<b>Deadline for decision-making:</b>	The decision on the awarding of the framework agreement shall be made within 25 days starting from the day of the public bid opening.
<b>Contact person:</b>	Mila Sasic,Uzzpro, telephone: +38111/2658 875

